





Order by Mail:  
P.O. Box 90069  
Long Beach, CA  
90809-0069

Order by Phone  
**1-877-Grad-Set**  
1-877-472-3738  
Monday - Friday 7:30am - 4pm PST

Order Online:  
**RhymeUniversity.com**  
secure online ordering

Order by Toll Free Fax:  
**1-877-887-4963**  
24 Hours, 7 days a week

## Deluxe Graduation Package Please read carefully before ordering

Includes 1 of each: Cap, Gown & Tassel with year date charm, Sash, Ring, Diploma with matching Invitation & Program Cover

**STEP 1** Complete order by filling in color choice and sizes.

Caps & Gowns are available in the following colors: Red, White, Blue, Gold, Purple, Maroon, Kelly Green, Dark Green, Light Blue, Pink, & Black

**STEP 2**

Tassel will match cap & gown unless indicated otherwise in **Tassel Color** box

**STEP 3**

If **Sash Color** is not indicated you will receive a White Sash

**STEP 4**

If **Ring Style** is not indicated you will receive randomly chosen ring.

**STEP 5**

If **Diploma Item #** is not indicated you will receive a Moving Up Certificate

Cap & Gown Color	X-Small 3' - 3'5"	Small 3'6 - 3'9"	Medium 3'10"-4'1"	Large 4'2" - 4'5"	X-Large 4'6"-4'9" ADD \$2 ea	Total Sets

Tassel Color	
Color	Qty

Sash Color	
Color	Qty

Ring Style		
2012	ABC	Grad

Diploma Item #	
Item #	Qty

TOTAL PACKAGES	\$21.95 <small>Before 3/30/12</small>	\$23.95 <small>After 3/30/12</small>	SUBTOTAL	\$
TOTAL XL GOWNS	ADD \$2 for each XL Gown ordered			\$

### Imprint Deluxe Graduation Package

Only Check Items to be Imprinted: **ADD \$11 Imprint Fee per item checked**

- Diplomas                       Invitations                       Program Covers  
 Student Names: **ADD \$ 1.50 per name**

To have order imprinted, complete information on reverse side and add appropriate charges.  
**IMPRINTING FEES ARE NOT INCLUDED IN DELUXE GRADUATION PACKAGE PRICE**

Imprint Diploma ADD \$11 per item #	\$
Student Name Imprint ADD \$1.50 per student name	\$
Imprint Invitation ADD \$11 per item #	\$
Imprint Program Cover ADD \$11 per item #	\$

## Basic Graduation Package Tassel matches gown & cap unless indicated otherwise below

**STEP 1** Complete order by filling in color choice and sizes.

Caps & Gowns are available in the following colors: Red, White, Blue, Gold, Purple, Maroon, Kelly Green, Dark Green, Light Blue, Pink, & Black

**STEP 2**

Tassel will match cap & gown unless indicated otherwise in **Tassel Color** box

Caps & Gown Color	X-Small 3' - 3'5"	Small 3'6" - 3'9"	Medium 3'10" - 4'1"	Large 4'2" - 4'5"	X-Large 4'6" - 4'9" ADD \$2 ea	Total Sets

Tassel Color	
Color	Qty

TOTAL PACKAGES	\$15.95 EACH SUBTOTAL	\$
TOTAL XL GOWNS	ADD \$2 for each XL Gown ordered	\$

### Free Diploma with each Basic Graduation Package ordered before March 30th

When order is postmarked on or before **3/30/12** you will receive one FREE DIPLOMA with each Basic Graduation Package ordered

DIPLOMA ITEM # \_\_\_\_\_ Qty \_\_\_\_\_      DIPLOMA ITEM # \_\_\_\_\_ Qty \_\_\_\_\_

If Diploma Item # is not indicated you will receive a Moving Up Certificate.

Use Miscellaneous Items section on Order Form page 3 to order Gowns Alone, Caps Alone or Tassels Alone

### Cap & Tassel Package Caps are one size fits all

Cap Color	Tassel Color	Total Qty	Price Each	SUBTOTAL
			\$5.95	\$
			\$5.95	\$

Transfer Subtotal to page 3 of this order form to calculate shipping & handling charges

Page 2 Subtotal





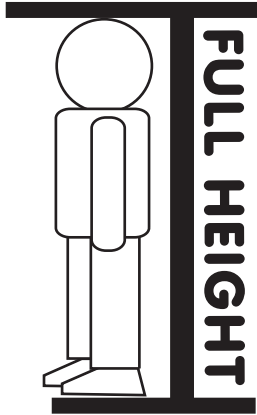
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## Measurement Instructions



Measure each child's height (with shoes on) from the top of their head to floor.

Next to the child's name, record their height in inches and enter into the appropriate column.

After all of the children are measured, total your quantity by gown size. Total gown sets should equal the number of students graduating. Transfer TOTAL GOWNS by size to the appropriate section on the order form. DO NOT include Graduation Gown Worksheet with your order.

If you are ordering 3-6 months early to take advantage of one of our special promotions, add 1" to child's present height.

Our one-size-fits-all expandable cap fits all pre-school and kindergarten head sizes. There is no need to measure child's head.

X-Large Gowns fit children who are between 4'6"-4'9" tall and/or 100-115 lbs.

## Graduation Gown Worksheet

#	Child's Name	Height	X-Small (3' - 3'-5")	Small (3'6" - 3'9")	Medium (3'10" - 4'1")	Large (4'2" - 4'5")	X-Large (4'6" - 4'9")
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
<b>TOTAL GOWNS BY SIZE</b> *Transfer these totals to Order Form							



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## Terms Please read carefully before placing your order

Order Online  
**www.RhymeUniversity.com**  
Secure online ordering with all major credit cards.

Order by Fax Toll Free  
**1-877-887-4963**  
24 Hours a day / 7 days a week

Fax your completed order form along with credit card information or Official Public School Purchase Order. Please do not mail & fax the same order. Duplicate orders are your responsibility.

Order by Mail  
**Rhyme University**  
**P.O. Box 90069**  
**Long Beach, CA**  
**90809-0069**

Complete order form & mail in envelope provided. Make checks & money orders payable to Rhyme University. No COD's.

Order by Phone  
**1-877-GRAD-SET**  
Monday - Friday  
7:30 am - 4:00 pm PST  
Closed Saturday & Sunday



### Credit

Payment must accompany order unless credit application has been approved. Call toll free 1-877-472-3738 to request a credit application. Allow 3-4 weeks for credit approval. Upon approved credit, net 30 days.

### Payment

Payment must accompany all orders.

A certified check or money order will speed delivery. Personal checks will delay shipment of your order by 5 business days.

Only certified check, money order or credit card accepted for Next Day and Two Day Express services. Sorry, no personal checks.

Please send one check only. Orders with multiple checks will be returned.

\$30.00 fee for each returned check plus any applicable sales tax.

Minimum of \$20 on all credit card orders.

1.5% monthly charge on all past due accounts.

### General

Prices valid through 12/31/11.

Orders received after 3:00 pm PST will be processed the following business day.

Shipping and handling are non-refundable unless manufacturer error.

Rush orders apply to in stock items only.

Once order is placed, no additional items can be added and order cannot be cancelled.

Will Call orders must be placed 48 hours prior to pick up. Handling fee of \$ 4.50 applied to all Will Call orders.

### Returns/ Exchanges

Review Orders upon receipt – Discrepancies must be reported within 3 days of receipt. Returns and exchanges are only accepted within 15 days of delivery. After this a 15% restocking fee will be charged.

No returns or exchanges after 90 days.

No returns for plays or custom items.

A Return/Exchange Instruction Sheet is included on reverse side of your invoice. Please read carefully. Complete and enclose with your return or exchange package via insured mail, UPS, or Fedex to: Rhyme University, 3925 E Vernon Street, Long Beach, CA 90815-1727.

### International Orders

All orders shipped outside of the continental United States will be shipped via an Express service to insure delivery. These orders are subject to additional shipping & handling charges. Duties & value added taxes are the responsibility of the customer.

Email customerservice@rhymeuniversity.com and a sales representative will advise of additional shipping costs.